

Tenancy Application Form

Property Applied for: Date:/...../.....

Thank you for choosing a Harrison Humphreys property. Please complete this application thoroughly so we can process it as quickly as possible. Some important points to note:

1. This application must be accompanied by a copy of your drivers licence or passport for identification purposes and a Current Credit Report from Tas. Collection Service (27 Brisbane St) or www.vedaadvantage.com
2. You must have viewed the property with one of our agents.
3. If there is more than one applicant, a separate form is required for each applicant over 18.
4. If the application is approved, you will be required to pay a bond to the Bond Authority and 2 weeks rent, either in cash or a bank cheque.

Personal Details:

Name: Mr / Mrs / Ms

Current Address

Phone – home work mobile

Date of Birth/...../..... Email Address

Tenancy Requirements:

Tenancy Period: 12 mths 6 mths other Preferred start date:/...../.....

Occupancy Details:

Will you be the sole occupant? Yes No If "No", No. of children & ages

Name of Adults

Pets: (How many) No Pets Dog Cat Bird Other

Breed Council Registered? Yes / No Inside Pet / Outside Pet

Do you smoke? Yes No if Yes, Inside or Outside

Do you have outstanding debts at a collection agency? Yes No

Rental History:

Are you currently renting? No Yes – Landlord Ph.

Previous rental details? No Yes – Landlord Ph.

Previous Address Year

Was your bond refunded in full? Yes No If No – Why not ?

Employment Details:

Current employer Since

Contact person Ph.

Full time Part time Casual Hours per week

The Real Real Estate Agent.



Are you self employed? If Yes – name of Company

Previous employment

Self Funded Retiree? Since

Unemployed? Since

Social Benefit received Amount: \$ week / fortnight / month

Community and Health Services Assistance required? Yes No

Student:

College ID card No

Course attending Full time Part time

Next of Kin: (NOT living with you)

Name: Relationship

Address:

Phone – home work mobile

References: Not relatives please

1. Name / Relationship

Phone – home work mobile

2. Name / Relationship

Phone – home work mobile

3. Name / Relationship

Phone – home work mobile

How did you hear about this property: Newspaper Internet Rental List Other

Acknowledgement:

By submitting this application, I/We hereby confirm the following **Rental Application terms & conditions:**

1. I acknowledge that this is an application to rent this property and that my application is subject to the Owner's approval and the availability of the premises on the due date. No action will be taken against the owner or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation at that date for whatever the reason.
2. The applicant hereby gives permission for Harrison Humphreys to check all references and credit checks supplied by them, to assist in securing the property for rental.
3. The tenant is responsible for the connection and payment of electricity, gas, telephone and water consumption.
4. I understand that unless I receive written consent, I shall not have any pets on or at the property.
5. It is also acknowledged that the owner or agent will make periodic inspections of the property.
6. If my application is successful, I understand that I will be required to enter into a written tenancy agreement and pay the bond and two weeks rent in advance. Thereafter, the rent is to be paid in advance at all times.

I/We acknowledge that I have read the Terms and Conditions.

Applicant's Signature: Date:

Applicant's Signature: Date:



Collection Notice:

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity to process and evaluate the application and effectively manage the tenancy.

The personal information collected about the Applicant may be disclosed, by use of the internet or otherwise, to other parties, including the landlord, trade people, referees, solicitors, financial institutions, media organisations, parties engaged to evaluate the property, bodies corporate, other agents, clients of the Agent both existing and potential, third party operators of tenancy reference databases, government and statutory bodies and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. Unless you advise the Agent to the contrary, the Agent may also disclose such basic information to The Real Estate Institute of Tasmania Ltd (REIT) for the purpose of documenting leasing data in the area for the benefit of its members as part of membership services and for others in the property and related industries, and so as to assist them in continuing to provide the best possible service to their clients. In providing this information, you agree to its use, unless you advise the Agent differently. The privacy policy of the REIT can be viewed on its website www.reit.com.au.

The Agent will also disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act.

If the Applicant would like to access this information they can do so by contact the Agent at the address and contact numbers contained in this Application or the REIT on 03 6223 4769. The Application can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, the Agent may not be able to process your application.

I/We (name/s of applicant/s) acknowledge that I/We have read and understood the contents of this Privacy Collection Notice.

Applicant's Signature: Date:

Agent: **Harrison Humphreys**
48 Brisbane Street, Launceston 7250 Ph. 03 6332 6400

This Collection Notice has been supplied to the Agent by the Real Estate Institute of Tasmania with the agent only adding personal details.

Paying Rent: - our office accepts payment of bond & rent by cash, bank cheque or direct transfer

Please nominate your preferred ongoing rent payment method:

- Direct Transfer
- Internet Banking
- Cash

PLEASE NOTE: *Should this application not be accepted, the agent is not required or obliged to disclose why or supply any reason for the rejection of this application.*



Office Use Only:

Shown Property by: _____

Date Application Received: ____/____/____

Application Approved:/...../.....

Start Date:/...../.....

Term: 12 months / 6 months /

Rent: \$

Bond: \$

Bond Authority Form given:/...../.....

Tenant advised to contact Aurora:/...../.....

Tenant advised that Eftpos NOT offered:/...../.....

