

Application for Tenancy

48 Brisbane Street, Launceston Tas 7250 T: 03 6332 6400 or F: 03 6334 0599
rentals@harrisonhumphreys.com.au

Harrison
Humphreys

How did you find out about this property?

Past Client Signage Newspaper Rental List Friend Other (please specify) _____
Internet (please specify site): realestateview.com.au realestate.com.au Domain Harrison Humphreys

Rental Property	Address:			
Tenancy Requirements	Commencement	Term	Rent \$	pw
Applicants Full Name	Name:			
Contact No.'s	☎(AH):		☎(BH):	
Present Address	☎(Mobile):		(Email)	
Previous Address	Address:			
Current Employment	Reason for leaving:		How long have you lived at this address?:	
Previous Employment	Weekly rent paid: \$ <input type="text"/>		Name of Landlord/Agent:	
If Self Employed	☎(AH):		☎(BH):	
Self Funded Retiree	Occupation	Yrs <input type="text"/>	Occupation	Yrs <input type="text"/>
Unemployed	Current Employer:		Current Employer:	
Since	Contact:		Contact:	
Since	☎(BH)		☎(BH)	
Social Benefit received	Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>	Casual <input type="checkbox"/>	Full-time <input type="checkbox"/>
Received	Full-time <input type="checkbox"/>		Part-time <input type="checkbox"/>	
Received	Casual <input type="checkbox"/>		Casual <input type="checkbox"/>	
Received	Occupation:..... Employers name:.....			
Received	Position held:..... Length of employment?:.....			
Received	Business Name:		Type of Business:	
Received	Year Started:		Address:	

Student	College	Full time <input type="checkbox"/> Part-time <input type="checkbox"/>	
	Course Attending	Currently in Year of Years	
Personal Details	Drivers Licence No.:	Expiry Date:	
	Date of Birth:	Marital Status:	
	Occupants: Adults (No.):	Children & Ages:	
	Smoker: Yes <input type="checkbox"/> No <input type="checkbox"/>	Outstanding Debts: Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Pets: Cat <input type="checkbox"/> Dog <input type="checkbox"/> Type:	Outdoor <input type="checkbox"/> Indoor <input type="checkbox"/>	
Next of Kin <i>(in case of emergency)</i>	Name:		
	Address:		
	Relationship ☎(AH):..... (BH):.....		
Personal References <i>(no relatives)</i>	Name	Relationship	☎ (BH)
Bond Contribution	Name	Amount \$	
	Name	Amount \$	
	Name	Amount \$	

Additional Information you may like us to have:

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By submitting this application, I/We hereby confirm the following **Rental Application terms & conditions:**

1. I acknowledge that this is an application to rent this property and that my application is subject to the Owner's approval and the availability of the premises on the due date. No action will be taken against the owner or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation at that date for whatever the reason.
2. The applicant hereby gives permission for Harrison Humphreys to check all references and credit checks supplied by them, to assist in securing the property for rental.
3. The tenant is responsible for the connection and payment of electricity, gas, telephone and water consumption.
4. I understand that unless I receive written consent, I shall not have any pets on or at the property.
5. It is also acknowledged that the owner or agent will make periodic inspections of the property.
6. If my application is successful, I understand that I will be required to enter into a written tenancy agreement and pay the bond and two weeks rent in advance. Thereafter, the rent is to be paid in advance at all times.

I/We acknowledge that I have read the Terms and Conditions.

Applicant's Signature: Date:

Applicant's Signature: Date:

Tenancy Privacy Statement

Privacy Act (Commonwealth) 1988



The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity to process and evaluate the application and effectively manage the tenancy.

The personal information collected about the Applicant may be disclosed, by use of the internet or otherwise, to other parties, including the landlord, trade people, referees, solicitors, financial institutions, media organisations, parties engaged to evaluate the property, bodies corporate, other agents, clients of the Agent both existing and potential, third party operators of tenancy reference databases, government and statutory bodies and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. Unless you advise the Agent to the contrary, the Agent may also disclose such basic information to The Real Estate Institute of Tasmania Ltd (REIT) for the purpose of documenting leasing data in the area for the benefit of its members as part of membership services and for others in the property and related industries, and so as to assist them in continuing to provide the best possible service to their clients. In providing this information, you agree to its use, unless you advise the Agent differently. The privacy policy of the REIT can be viewed on its website www.reit.com.au.

The Agent will also disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act.

If the Applicant would like to access this information they can do so by contact the Agent at the address and contact numbers contained in this Application or the REIT on 03 6223 4769. The Application can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, the Agent may not be able to process your application.

I/We
(name/s of applicant/s) acknowledge that I/We have read and understood the contents of this Privacy Collection Notice.

Applicant's Signature:

Date:

Agent: **Harrison Humphreys**
48 Brisbane Street, Launceston 7250
Ph. 03 6332 6400

This Collection Notice has been supplied to the Agent by the Real Estate Institute of Tasmania with the agent only adding personal details.

Thank you for choosing a Harrison Humphreys property.

Please complete this application thoroughly so we can process it as quickly as possible.

Some important points to note:

1. This application must be accompanied by a copy of your drivers licence or passport for identification purposes and a Current Credit Report from either Tas. Collection Service (27 Brisbane St) or on-line from - www.vedaadvantage.com
2. You must have viewed the property with one of our agents.
3. If there is more than one applicant, a separate form is required for each applicant over 18.
4. If the application is approved, you will be required to pay a bond to the Bond Authority and 2 weeks rent, either in cash or a bank cheque.



PLEASE NOTE: *Should this application not be accepted, the agent is not required or obliged to disclose why or supply any reason for the rejection of this application.*

OFFICE USE ONLY

Condition/s	Dog <input type="checkbox"/> Cat <input type="checkbox"/> Gardener <input type="checkbox"/> Other <input type="checkbox"/>		
Lease	Start:...../...../..... Term:	Rent:	Bond:
Rental Reference	Company:	Contacted Date:/...../.....	By Whom:
	Is the Tenant: Existing / Previous Sole / Share / Approved Occupant		
	Rent p.w. \$ <input style="width:50px;" type="text"/> . Paid: direct / cash On time: Yes / No Arrears <input type="checkbox"/> Pets: Yes / No Issues: Yes / No		
	Gardener Included: Yes / No Yards well maintained: Yes / No Bond Refunded: Yes / No / Not Yet		
Inspections: Good / Reasonable / Poor Would you rent to them again? Yes / No Tenant Rating:/10			
Previous Rental Reference	Company:	Contacted Date:/...../.....	By Whom:
	Is the Tenant: Existing / Previous Sole / Share / Approved Occupant		
	Rent p.w. \$ <input style="width:50px;" type="text"/> . Paid: direct / cash On time: Yes / No Arrears <input type="checkbox"/> Pets: Yes / No Issues: Yes / No		
	Gardener Included: Yes / No Yards well maintained: Yes / No Bond Refunded: Yes / No / Not Yet		
Inspections: Good / Reasonable / Poor Would you rent to them again? Yes / No Tenant Rating:/10			
Employment Reference	Date Contacted:/...../.....	Spoke to:	
	Period of Employment:	Position:	
	Comments:		
Personal References	Name	Comments: <ul style="list-style-type: none"> How do you know them? Care and respect of other peoples property? If you owned a rental property - would you rent to them? 	
		
		
		
Landlord	Application Approved: Yes / No /...../.....		Spoke to:
	<input type="checkbox"/> Start date:/...../.....	<input type="checkbox"/> Term: 12 months / 6 months /	
	<input type="checkbox"/> Rent: \$ per fortnight	<input type="checkbox"/> Bond:\$	
	<input type="checkbox"/> Approval Letter Sent	<input type="checkbox"/> Bond Authority Form given & Tenant info & blank lease	
	<input type="checkbox"/> Sign Lease appointment	<input type="checkbox"/> Appointment to update Condition Rep	
	<input type="checkbox"/> Keys - re-key		
Property Shown by:		Application Received:/...../.....	